



TO: The Honorable Members of the Board of Regents

FROM: David H. Hamilton *David H. Hamilton*

SUBJECT: Conferral of Degrees: Rochester General College of Health Careers

DATE: August 28, 2025

AUTHORIZATION(S): *Betty M.*

SUMMARY

Issue for Decision (Consent)

Should the Board of Regents confer degrees upon students successfully completing the A.A.S. Nursing program at Rochester General College of Health Careers?

Reason(s) for Consideration

Required by State statute and State regulation.

Proposed Handling

This question will come before the full Board at its September 2025 meeting, where it will be voted on and action taken.

Background Information

Section 208 of the Education Law gives the Regents the authority to make awards in certain circumstances. The Rochester General College of Health Careers, located at 470 Skyview Centre Parkway, Rochester, NY, 14622, offers a licensure qualifying A.A.S. program in Nursing. The College was granted a provisional charter in 2020. Until such time as its charter is made absolute, Section 224 of the Education Law requires that the Regents award degrees on the College's behalf.

For provisionally chartered institutions:

- The institution sends the Department a list of candidates, official transcripts, and its official catalog. If the institution is closed, candidates apply directly to the Department.

- Transcripts are compared to the requirements of the registered program to ensure that candidates have met all requirements before a recommendation is made to confer the award. When this step is completed, a petition is prepared for Regents action.
- At the same time the petition is prepared for Regents action, Department staff notify the institution which candidates have met the requirements for the degree.
- After the Regents have acted on the petition, Department staff notify the institution of the Regents action.
- When the awards are conferred, active institutions prepare diplomas with the candidates' names and degrees completed, along with the signatures of appropriate officers at the institution.
- Institution-signed diplomas are sent to the Department for the imprinting of the signatures of the Chancellor of the Board of Regents and the President of USNY (Commissioner of Education) and the affixing of the official Board of Regents seal to each diploma.
- Once the diplomas have the signatures of the Chancellor and the President of USNY and the official Regents seal, the diplomas are mailed back to the institution, completing the process.

For closed institutions:

- The student submits official transcripts from the closed institution, and any other institution at which the student earned credit toward the degree, to the Department.
- The Department reviews the transcripts and compares the completed courses to the requirements of the registered program at the closed institution.
- Upon a determination that the student has completed the program requirements, the Department prepares a degree conferral item for Regents action that lists all candidates and the degrees earned.
- After the Regents have voted to confer the degrees, the Department prepares the diplomas with the candidates' names and degrees awarded, the diplomas are signed by the Chancellor and the President of USNY/Commissioner, and the official Regents seal is affixed.
- The Department sends the completed diplomas to the students.

Related Regents Items

[June 2025: Conferral of Degrees: Rochester General College of Health Careers](https://www.regents.nysed.gov/sites/regents/files/625brca9.pdf)
(<https://www.regents.nysed.gov/sites/regents/files/625brca9.pdf>)

[September 2024: Conferral of Degrees: Rochester General College of Health Careers](https://www.regents.nysed.gov/sites/regents/files/924brca19.pdf)
(<https://www.regents.nysed.gov/sites/regents/files/924brca19.pdf>)

Recommendation

It is recommended that the Board of Regents take the following action:

VOTED, That the Board of Regents confer upon the following individuals, who have completed the requirements for the AAS program in Nursing at Rochester General College of Health Careers:

December 2024 Graduate:

Scott Monica

June 2025 Graduates:

Jennifer Blair
Anna L. Byrd
Marquis Caliz
Casie Dickey
Katia Elbert
Chanel Jones
Anna Roth
Peyton M. Sargent
Maritza G. Vargas-Perez
Alyssa Walters
Tilee Witcher
Alison Zanders

Timetable for Implementation

Once the Board of Regents approves this item, appropriately signed diplomas will be issued to students.