



**TO:** The Honorable Members of the Board of Regents

**FROM:** David H. Hamilton *David H. Hamilton*

**SUBJECT:** Conferral of Degrees: Rochester General College of Health Careers

**DATE:** May 29, 2025

**AUTHORIZATION(S):** *Bellotti*

**SUMMARY**

**Issue for Decision (Consent)**

Should the Board of Regents confer degrees upon students who have completed the Nursing program leading to the Associate in Applied Science (A.A.S.) degree offered at Rochester General College of Health Careers?

**Reason(s) for Consideration**

Required by State statute and State regulation.

**Proposed Handling**

This question will come before the full Board at its June 2025 meeting, where it will be voted on and action taken.

**Background Information**

Section 208 of the Education Law gives the Regents the authority to award and confer suitable certificates, diplomas and degrees on persons who satisfactorily meet certain requirements. The Rochester General College of Health Careers, located at 470 Skyview Centre Parkway, Rochester, NY, 14622, offers a licensure qualifying A.A.S. program in Nursing. The College was granted a provisional charter in September 2020. Until such time as its charter is made absolute, Section 224 of the Education Law requires that the Regents award degrees on the College's behalf.

**For provisionally chartered institutions:**

- The institution sends the Department a request for conferral of degrees to students who have completed their registered programs.

- The Department reviews the relevant documentation provided by the institution to assure its accuracy. This step may involve multiple communications with an institution depending upon the accuracy and completeness of the documentation provided.
- The Department prepares a degree conferral item for Regents action that lists all candidates and the degrees earned.
- After the Regents have voted to confer the degrees, Department staff notify the institution of the Regents action. The institution prepares diplomas with the candidates' names and degrees completed, along with the signatures of appropriate officers at the institution.
- Institution-signed diplomas are sent to the Department for the imprinting of the signatures of the Chancellor of the Board of Regents and the President of the University of the State of New York (USNY), a.k.a. the Commissioner of Education (Commissioner), and the affixing of the official Board of Regents seal to each diploma.
- Once the diplomas have the signatures of the Chancellor and the President of USNY and the official Regents seal, the diplomas are mailed back to the institution, to be provided to the students.

**For closed institutions:**

- The student submits official transcripts from the closed institution, and any other institution at which the student earned credit toward the degree, to the Department.
- The Department reviews the transcripts and compares the completed courses to the requirements of the registered program at the closed institution.
- Upon a determination that the student has completed the program requirements, the Department prepares a degree conferral item for Regents action that lists all candidates and the degrees earned.
- After the Regents have voted to confer the degrees, the Department prepares the diplomas with the candidates' names and degrees awarded, the diplomas are signed by the Chancellor and the President of USNY/Commissioner, and the official Regents seal is affixed.
- The Department sends the completed diplomas to the students.

**Related Regents Items**

September 2024: [Conferral of Degrees: Rochester General College of Health Careers](#)

## **Recommendation**

It is recommended that the Board of Regents take the following action:

VOTED, That the Board of Regents confer upon the following individuals, who have completed the requirements for the A.A.S. program in Nursing at Rochester General College of Health Careers:

Joshua D. Briggs  
Kaylet C. Brown  
Jahira Cruz  
Tarryl Gano  
Lakeisha Grayson  
Gabrielle M. Green  
Tishyra Griffin  
Lorianne Haniford  
Tequila Ivey  
Gabrielle Johnson-Ellis  
Micayla Knapp  
Morgan S. Lindsay  
Alexys M. Martindale  
Jessica M. McCollister  
Terryn M. Minotti  
Betsy Oquendo  
Selena N. Perez  
Stacey M. Pickering  
Monica Scott  
Candice Walker  
Jennifer Wolf  
Amber D. Woods  
Ta'via Williams

## **Timetable for Implementation**

Once the Board of Regents approves this item, appropriately signed diplomas will be issued to students.