



**TO:** The Honorable the Members of the Board of Regents  
**FROM:** John L. D'Agati *John L. D'Agati*  
**SUBJECT:** Conferral of Degrees: Dowling College  
**DATE:** October 25, 2018  
**AUTHORIZATION(S):** *Mary Ellen Eis*

### **SUMMARY**

#### **Issue for Decision (Consent Agenda)**

Should the Board of Regents confer degrees upon students successfully completing programs at Dowling College?

#### **Reason(s) for Consideration**

Required by State statute and State regulation.

#### **Proposed Handling**

This question will come before the full Board at its November 2018 meeting, where it will be voted on and action taken.

#### **Background Information**

Section 208 of the Education Law gives the Regents the authority to make awards in certain circumstances.

#### *Dowling College*

Dowling College, which was located at 150 Idle Hour Boulevard in Oakdale, New York, was granted an absolute charter by the Board of Regents on September 27, 1968. On August 31, 2016, Dowling College closed. In order to hold students harmless, the Department recommends that the Board of Regents award degrees to eligible students who complete the requirements for their Dowling degree programs. Former Dowling College students may apply for a Regents diploma if they meet all of the following criteria: were enrolled in Dowling College at the time of its closure; had 15 credits or less

remaining to complete their registered Dowling program; are able to complete those credits at other colleges within three years from the closure of Dowling College (i.e., by August 31, 2019); and apply to the New York State Education Department no later than December 31, 2019.

The conferral process consists of the following steps:

- For active institutions, the institution sends the Department a list of candidates, official transcripts, and its official catalog. If the institution is closed, candidates apply directly to the Department.
- Transcripts are compared to the requirements of the registered program to ensure that candidates have met all requirements before a recommendation is made to confer the award. When this step is completed, a petition is prepared for Regents action.
- At the same time the petition is prepared for Regents action, Department staff notify the institution which candidates have met the requirements for the degree.
- After the Regents have acted on the petition, Department staff notify the institution of the Regents action.
- When the awards are conferred, active institutions prepare diplomas with the candidates' names and degrees completed, along with the signatures of appropriate officers at the institution.
- Institution-signed diplomas are sent to the Department for the imprinting of the signatures of the Chancellor of the Board of Regents and the President of USNY (Commissioner of Education) and the affixing of the official Board of Regents seal to each diploma.
- Once the diplomas have the signatures of the Chancellor and the President of USNY and the official Regents seal, the diplomas are mailed back to the institution, completing the process.
- For conferral of awards for closed institutions, the Department prepares the diplomas with the candidates' names and award, and it mails the signed diplomas to the students.

### **Related Regents Items**

[July 2018](#)

<http://www.regents.nysed.gov/common/regents/files/718brca14.pdf>

[March 2018](#)

<http://www.regents.nysed.gov/common/regents/files/318brca1.pdf>

[November 2017](#)

<http://www.regents.nysed.gov/common/regents/files/1217brca3revised.pdf>

[August 2017](#)

<http://www.regents.nysed.gov/common/regents/files/917brca1.pdf>

[June 2017](#)

<http://www.regents.nysed.gov/common/regents/files/617brca3.pdf>

[March 2017](#)

<http://www.regents.nysed.gov/common/regents/files/317brca3.pdf>

[February 2017](#)

<http://www.regents.nysed.gov/common/regents/files/217brca4revised.pdf>

### **Recommendation**

VOTED, That the Board of Regents confer upon the following individuals, who have completed the requirements for registered degree programs at Dowling College for the respective degree as listed below:

### **Dowling College**

The following students have completed the requirements for their respective awards as indicated:

*Master of Science (M.S.)*

Fiore, Noreen Marie  
Sajeski, Bradley G