



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

TO: The Honorable the Members of the Board of Regents

FROM: Douglas E. Lentivech

SUBJECT: Appointment to the Position of Executive Secretary, State Boards for Pharmacy and Midwifery

DATE: November 3, 2016

AUTHORIZATION(S):

Issue for Decision

Should the Regents approve the appointment of Kimberly A. Leonard, as Executive Secretary to the State Boards for Pharmacy and Midwifery?

Reason(s) for Consideration

Required by State statute.

Proposed Handling

This recommendation will come before the full Board of Regents at its Executive Session for discussion during the November 2016 Regents meeting. If approved in Executive Session, it will then come before the full Board for final action at the Board's Public Session in November 2016.

Procedural History

Education Law section 6508(7) requires the Board of Regents to appoint an Executive Secretary to each state board on recommendation of the Commissioner. The State professional boards advise and assist the Regents and the Department on matters of professional licensing and professional practice.

Background Information

The New York State Education Department oversees the licensing and practice of 1,100 midwives, 25,500 pharmacists and registration of over 7,000 establishments. The primary oversight of those functions falls under the direction of the Executive Secretary of the State Boards of Pharmacy and Midwifery. Accordingly, it became a priority to seek a strongly qualified candidate, and we are pleased to present Kimberly A. Leonard for your consideration (a copy of her resume is attached).

Ms. Leonard is a licensed pharmacist, who has worked in the healthcare field for many years, serving in managerial/leadership positions. Most recently, she has served as the Pharmacy Supervisor in the Office of the State Board of Pharmacy and Midwifery. In that role, Ms. Leonard worked closely with the State Boards and the former Executive Secretary, and was responsible for evaluating and making determinations on pharmacy registration applications, as well as individual applications for licensure. Ms. Leonard previously served as a Pharmacy Consultant for the Office of Health Insurance Programs at the NYS Department of Health, and as a community pharmacist. Her extensive healthcare knowledge and management experience will enable her to build on the Board of Regents' record of success in overseeing the work of the State Boards for Pharmacy and Midwifery and of the board office serving those two State boards.

Recommendation

It is recommended that the Board of Regents approve the appointment of Kimberly A. Leonard as the Executive Secretary to the State Board for Pharmacy and Midwifery.

Timetable for Implementation

If the Board of Regents approves the recommendation, the appointment will be effective November 16, 2016.