



TO: The Honorable the Members of the Board of Regents
FROM: John L. D'Agati *John L. D'Agati*
SUBJECT: New York State Professional Standards and Practices Board for Teaching Annual Report
DATE: February 1, 2018
AUTHORIZATION(S): *MaryEllen Elin*

SUMMARY

Issue for Decision (Consent Agenda)

Should the Board of Regents approve an amendment to the Professional Standards and Practices Board for Teaching (PSPB) Bylaws adopted by the members at the July 2017 meeting?

Reason(s) for Consideration

Review of Policy.

Proposed Handling

This question will come before the full Board for action at its February 2018 meeting.

Background Information

Regents Rule 3.14 stipulates that the State PSPB must report to the Board of Regents annually. PSPB was established in 1998 by the New York State Board of Regents to advise the Regents and the Commissioner of Education on matters related to teaching in New York State. PSPB's mission is to advance and support quality teaching and student learning in New York State through initiating, influencing, and evaluating policy and best practices in the teaching profession.

The Board has two standing subcommittees - the Professional Practices Subcommittee, which examines issues related to teaching practice, and the Higher Education Subcommittee, which handles issues related to teacher preparation.

The Board is currently composed of 28 members (Attachment A), which includes K-12 teachers and administrators, higher education representatives, public representatives and one teacher education student. Members are selected to represent diverse perspectives, and serve four-year staggered terms, with the exception of the teacher education student who serves a single two-year term as a non-voting member. At its July 2017 meeting, the Board approved an amendment to the PSPB Bylaws (Attachment B) to increase the number of members from 28 to 31. The increase of membership will ensure the necessary stakeholders in attendance for subcommittee work.

The Board is currently required to report to the Board of Regents Committee on Higher and Professional Education on a periodic basis or as required by the Committee on Higher and Professional Education. At its January 2018 meeting, the Board approved an amendment to the PSPB Bylaws to amend the required report to the Board of Regents to be each year and not restricted to only the month of July as the Bylaws currently are written.

Information on PSPB may be found on the Department's web site at [About PSPB](http://www.highered.nysed.gov/kiap/standardboard/standardboard_about.html). (http://www.highered.nysed.gov/kiap/standardboard/standardboard_about.html)

Related Regents Items

N/A

Recommendation

VOTED: That the Board of Regents approve an amendment to the PSPB Bylaws to increase the number of members from 28 to 31 and to require reporting to the Board of Regents each year and not restricted to only the month of July.

Timetable for Implementation

If approved, the Department will seek recommendations for additional members of PSPB.

Attachments:

- List of Current PSPB Membership
- PSPB Bylaws

2017-2018 PSPB Members

<p>Ms. Riley Arnold c/o The College of St. Rose 432 Western Avenue Albany, NY 12203 arnoldr520@strose.edu Term Expires: December 31, 2018</p>	<p>Mr. David Babikian North Syracuse Central School District 5355 W. Taft Road North Syracuse, New York 13212 dbabikia@nscsd.org Term Expires: June 30, 2020</p>
<p>Ms. Grace Barrett Commack Central School District 480 Clay Pitts Road Commack, New York 11725 gbarrett@commack.k12.ny.us Term Expires: June 30, 2018</p>	<p>Dr. April Bedford CUNY Brooklyn College 2900 Bedford Avenue Brooklyn, New York 11210 abedford@brooklyn.cuny.edu Term Expires: June 30, 2021</p>
<p>Mr. Jack (Jay) Boak, Jr. 8857 Parker Hollow Road Barneveld, New York 13304 jack.boak@hotmail.com Term Expires: June 30, 2019</p>	<p>Ms. Heather Buskirk Hamilton-Fulton-Montgomery BOCES 2755 NY 67 Johnstown, NY 12095 heather.buskirk@gmail.com Term Expires: June 30, 2020</p>
<p>Ms. Debra Calvino, Co-chair Valley Central School District 944 Rt. 17K Montgomery, New York 12549 debracalvino@gmail.com Term Expires: June 30, 2018</p>	<p>Dr. David Cantaffa State University of New York System Administration State University Plaza 353 Broadway Avenue, Suite S-520 Albany, NY 12246 David.Cantaffa@suny.edu Term Expires: June 30, 2021</p>
<p>Dr. Kate DaBoll-Lavoie, Co-chair Nazareth College 4245 East Avenue Rochester, New York 14618 kdaboll9@naz.edu Term Expires: June 30, 2019</p>	<p>Ms. Maria DeWald Dutchess County BOCES 900 Dutchess Tpke. Poughkeepsie, New York 12603 mfdewald@yahoo.com Term Expires: June 30, 2018</p>
<p>Ms. Andrea Fortin-Nossavage Niagara Falls City School District 630 66th Street Niagara Falls, New York 14304 anossavage@gmail.com Term Expires: June 30, 2018</p>	<p>Dr. Virginia Goatley SUNY Albany EDU 309 1400 Washington Avenue Albany, NY 12222 ygoatley@albany.edu Term Expires: June 30, 2020</p>
<p>Dr. Charles Khoury Ulster BOCES 175 Route 32 North New Paltz, New York 12561 ckhoury@ulsterboces.org Term Expires: June 30, 2020</p>	<p>Dr. Margaret Madden Siena College 515 Loudon Road Albany, New York 12211 mmadden@siena.edu Term Expires: June 30, 2019</p>

<p>Ms. Yvette Malavé Diaz NYS & CSEA Partnership for Ed & Training 240 Washington Avenue Ext. Albany, New York 12203 ymalave@nycap.rr.com Term Expires: June 30, 2019</p>	<p>Dr. Dwight Manning Teachers College, Columbia University 525 W. 120th St. Box 97 New York, NY 10027 dm2723@tc.columbia.edu Term Expires: June 30, 2020</p>
<p>Ms. Colleen McDonald Cambridge Central School 24 S. Park Street. Cambridge, New York 12816 cmcdteach@gmail.com Term Expires: June 30, 2020</p>	<p>Ms. Theresa Reynolds Orange-Ulster BOCES 53 Gibson Road Goshen, NY 10924 theresa.reynolds@ouboces.org Term Expires: December 31, 2020</p>
<p>Ms. Annette Romano Niskayuna Central Schools 1239 Van Antwerp Boulevard Niskayuna, New York 12309 aromano12@gmail.com Term Expires: June 30, 2018</p>	<p>Dr. Michael Rosenberg SUNY New Paltz Old Main 114 800 Hawk Drive New Paltz, New York 12561 rosenbem@newpaltz.edu Term Expires: June 30, 2021</p>
<p>Mr. Joseph Schaefer The College of St. Rose 432 Western Avenue Albany, NY 12203 SCHAEFEJ@mail.strose.edu Term Expires: June 30, 2021</p>	<p>Ms. Amanda Silvestri Hudson Falls Central School District 2 Clark Street Hudson Falls, NY 12839 asilvestri@hfcasd.org Term Expires: June 30, 2021</p>
<p>Ms. Pilar Sokol, Esq. New York State School Boards Association 24 Century Hill Drive Suite 200 Latham, New York 12110 pilar.sokol@nyssba.org Term Expires: June 30, 2020</p>	<p>Ms. Ellen Sullivan Greater Capital Region Teacher Center 120 Clermont Street Albany, New York 12203 esulliva@nysutmail.org Term Expires: June 30, 2019</p>
<p>Ms. Therese Torchon PS96M. The Joseph C. Lanzetta School, in District 4 216 East 120th Street Manhattan, NY 10035 theresemtorchon@gmail.com Term Expires: June 30, 2019</p>	<p>Mr. James Vasquez Newcomers High School New York City Department of Education 2801 41st Avenue Long Island City, New York 11101 jvasquez.teach@gmail.com Term Expires: June 30, 2019</p>
<p>Ms. Elizabeth Waite Union –Endicott Central Schools 1200 East Main Street Endicott, NY 13760 ewaite@uek12.org Term Expires: June 30, 2020</p>	<p>Mr. Keith Wiley Houghton Academy, PS 69 1725 Clinton Street Houghton, NY 14206 kwiley@buffaloschools.org Term Expires: June 30, 2021</p>



**New York State
Professional Standards and Practices Board for Teaching**

BYLAWS

*Article I
Purpose*

There is need for a professional board composed of educators and public representatives to consider critical issues in teaching and teacher education and to make recommendations to the Board of Regents and the Commissioner of Education. In accordance with this recognized need, a state professional standards and practices board for teaching is established.

Issues to be considered will include, but not be limited to, certification requirements for teachers, leaders, and other school professionals; cases related to incomplete professional development transcripts; granting of waivers and substitutions for certification requirements in special circumstances; moral character cases; accreditation of teacher education programs; criteria and training for conducting annual teacher performance reviews; beginning teacher mentoring programs; a code of ethics for teachers; teacher recruitment and retention in high needs areas and other such matters as are referred to it by the Board of Regents and the Commissioner.

*Article II
Membership*

SECTION 1. The Board of Regents shall appoint members to serve on the State Professional Standards and Practices Board for Teaching, hereafter referred to as the "Board." The Board of Regents will consider the recommendation of the Commissioner of Education in making the aforementioned appointments.

SECTION 2. The Board shall be composed of thirty-one (31) members as follows:

- At least twenty-four (24) educators practicing in New York State; of this number,
 - at least sixteen (16) shall have had past full-time experience as certified teachers in elementary, middle, or secondary schools;

- at least thirteen (13) shall be practicing, certified teachers in early childhood, elementary, middle, or secondary schools; and
 - at least three (3) shall be practicing or past full-time, certified P-12 administrators; and
 - at least eight (8) shall be representatives of 2-4 year postsecondary institutions that prepare teachers, including at least one administrator.
- Six (6) public representatives, including parents, school board members, and community and/or business representatives; and
 - One (1) student, matriculated in a teacher education program at a college or university registered in New York State.

SECTION 3. The responsibility of the appointed members shall be to serve the stated purpose of the Board as set forth in Article I.

SECTION 4. Members, except for the student member, shall be appointed to serve a regular term of four years each. The student member shall be appointed to serve a regular term of two years, contingent upon student status.

Members shall serve no more than two terms in succession, except that a member may serve a succeeding third term if at least one of the preceding two terms was less than two years in duration. Members may again serve two terms in succession after a gap in service of at least two years.

SECTION 5. It shall be the duty of the Board to prescribe and implement attendance policies for the membership. Timely accomplishment of the Board's work shall underlie such policies.

*Article III
Governance*

SECTION 1. The Board of Regents shall appoint co-chairs for terms of two years, one co-chair shall represent higher education and one shall represent P-12. The term shall commence on July 1 and end on June 30 unless otherwise provided for in these bylaws.

SECTION 2. The co-chairs shall:

- preside at meetings of the Board;
- be responsible for the preparation of each meeting agenda in consultation with the Deputy Commissioner of Higher Education or his/her designee and the Secretary to the Professional Standards and Practices Board;
- appoint the co-chairs and members of the Higher Education and Professional Practices subcommittees, pending approval of the full Board, and appoint members to other standing or ad hoc subcommittees as the Board may establish;

- serve as ex-officio, non-voting members on standing subcommittees for Higher Education and for Professional Practices, as well as such other standing or ad hoc subcommittees the Board may establish;
- recognize individuals and representatives of constituent groups who wish to address the Board or from whom the Board seeks to solicit information; and
- establish, with the concurrence of the Board, a time for hearing reports, positions and/or statements from individuals and/or constituencies external to the Board who have requested an opportunity to do so in advance and in writing.

SECTION 3. The Board shall report to the Board of Regents Committee on Higher and Professional Education on a periodic basis or as required by the Committee on Higher and Professional Education, and shall report to the Board of Regents each year. The co-chairs of the Board are responsible for reporting to the Board of Regents.

*Article IV
Subcommittees*

SECTION 1. The Board shall establish standing subcommittees on higher education and professional practices, as prescribed by the Board of Regents, and such other ad hoc and standing committees as it may deem necessary to effect the work of the Board.

SECTION 2. Higher Education subcommittee

- a. Subcommittee members shall be recommended by the Board co-chairs. A subcommittee chair or co-chairs shall be appointed by the Board co-chairs from among the subcommittee members and approved by the full Board.
- b. Subcommittee membership shall be composed of a majority of representatives of higher education institutions in New York State that prepare teachers, and shall number at least twelve (12) voting members. Of these, at least seven (7) members shall be representatives of postsecondary institutions; two (2) members shall be practicing teachers (one of the two teachers shall be a teacher of early childhood and/or elementary school and one teacher shall be a teacher of middle and/or secondary school); one (1) member shall be an administrator in an elementary, middle, and/or secondary school; one (1) member shall be a public representative; and one (1) member shall be a teacher education student representative. The teacher education student representative shall be a voting member of the subcommittee.
- c. Duties of the higher education subcommittee shall include, but not be limited to: issues of recommendations for teacher, leader, and pupil personnel services preparatory program standards; accrediting bodies and procedures; program registration; and certification requirements and relevant regulations.
- d. All subcommittee decisions shall be approved by the full Board.
- e. The subcommittee shall provide the Board with a report of its actions.

SECTION 3. Professional Practices subcommittee

- a. Subcommittee members shall be recommended by the Board co-chairs. A subcommittee chair or co-chairs shall be appointed by the Board co-chairs from among the subcommittee members and approved by the full Board.
- b. Membership shall be composed of a majority of practicing teachers in elementary, middle or secondary schools and shall number at least twelve (12) members. Of these, at least seven (7) members shall be teachers, two (2) members shall be administrators, one (1) member shall be a representative of an institution that prepares teachers; and two (2) members shall be public representatives. For purposes of voting on moral character cases referred to the subcommittee in accordance with the Regulations of the Commissioner (8NYCRR Part 83), the Board co-chairs may appoint members from the Board at large to act as substitutes for absent members of the subcommittee, providing that the substitute members appointed represent the same categories as the absent members, i.e., teacher, administrator, representative of an institution that prepares teachers, or public representative.
- c. Duties of the Professional Practices subcommittee shall include, but not be limited to recommendations to the Commissioner regarding the disposition of teaching certificates for individuals with incomplete professional development issues; recommendations regarding models for professional development, mentoring, and career ladders; performance review; and other emerging needs impacting educational policy and practices.
- d. The subcommittee will regularly address matters relative to good moral character in teachers. The Professional Practices subcommittee shall meet with appropriate Department staff to review and act upon cases referred to it by the Deputy Commissioner of Higher Education or his/her designee in accordance with the Regulations of the Commissioner (8NYCRR Part 83).
The subcommittee's recommendations on cases shall be reported to the Deputy Commissioner of Higher Education or his/her designee. When the subcommittee concludes by a majority vote that a substantial question of moral character exists, then notification shall be sent to the teacher or applicant by the Commissioner of Education in accordance with 8NYCRR Part 83.3.
- e. All subcommittee decisions shall be approved by the full Board, with the exception of recommendations in individual professional development cases and moral character cases as described in (c) and (d) of this Section.
- f. The subcommittee shall provide the Board with a report of its actions.

SECTION 4. The Board may form ad hoc subcommittees, with members to be appointed by the Board co-chairs. Ad hoc subcommittees shall be given due dates for completion of tasks and shall disband on that date.

Article V *Meetings*

SECTION 1. The Board normally shall meet annually six times for one or two consecutive days, two times by videoconference, and for any additional meetings as called by the Board co-chairs.

SECTION 2. The Board shall approve decisions regarding recommendations to the Board of Regents by a majority vote of its membership. The co-chairs have full voting power on all decisions required by the Board. A record of dissenting votes and comments will be placed in the Board minutes.

SECTION 3. Meetings shall include the following elements: call to order; items of information; action items; discussion items; items for inclusion in future meeting agendas; and adjournment.

SECTION 4. Sixteen (16) members of the Board, including at least one teacher, one P-12 administrator, one representative of an institution that prepares teachers, and one public member shall constitute a quorum. The members at a Board meeting can approve actions by a majority vote, provided that a quorum is present.

*Article VI
Duties of Staff*

SECTION 1. The Secretary shall:

- Keep minutes of all full Board meetings;
- Transmit copies of minutes to all Board members at least seven days in advance of the next Board meeting;
- Transmit copies of approved minutes to the Deputy Commissioner of Higher Education or his/her designee;
- Circulate agenda materials to Board members sufficiently in advance of each meeting; and
- Have copies of Board agenda materials available at the time of Board meetings.

*Article VII
Expectations of Members*

- Board members are expected to attend at least two-thirds of the meeting days scheduled each year. Members can be excused with prior notification for extenuating circumstances. Three absences in any year from scheduled meetings may be grounds for removal of the member from the Board.
- Board members are expected to prepare thoroughly for each meeting by reading and reacting to supporting documents, case information, etc., as provided.
- Board members are expected to work in a collaborative fashion with each other, the Board of Regents, various constituency groups and representative organizations, and SED staff. Board members are expected to express views and opinions or concerns openly and constructively.

- Board members are expected to promote the goal of achievement of New York State's Learning Standards by all students in our schools and the teaching quality initiatives adopted by the Board of Regents.

*Article VIII
Amendments*

Any member of the Board may submit a proposed amendment to these bylaws. A written, full and complete text of the proposed amendment shall be provided to the membership at least thirty (30) days prior to the meeting at which the amendment is to be considered. Approval of the amendment shall be by two-thirds vote (21) of the membership and become effective upon approval by the Board of Regents.

*Article IX
Approval of Bylaws*

These by-laws shall take effect upon a two-thirds vote (21) of the total membership, and upon approval by the Board of Regents.

Approved originally in: December 1998
Amended on: July 17, 2003
Amended on: January 24, 2013
Amended by PSPB on: July 12, 2017
Amended by PSPB on January 18, 2018
Approved by the Board of Regents on: